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To: HOME, CDGB and CDBG-D Recipients

Notice: **RED- 11-11**

From: Real Estate Department

Date: July 21, 2011

**Re: Request for public comment: Centralized Purchasing Program**

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IHCDA is in the process of considering a centralized purchasing system where HOME, CDGB and CDGB-D sub-grantees will buy furnaces and air conditioning units at significant cost savings. It is the intention of the IHCDA to make it a compulsory condition of its awards that any sub-grantee intending to install new furnaces or air conditioning units in a construction development will purchase these units from the central purchasing system. By utilizing the bulk purchasing power of the state, the IHCDA can now offer these products to sub-grantees at below market prices. Langham Logistics serves as the hub for the project and would work with both furnace manufacturers and sub-grantees to ensure a seamless process. Items will be purchased through Langham Logistics dedicated online order portal and shipped expediently to the sub-grantee or its designated installing contractor.

It is the purpose of this notice to inform grantees of this intended modification and solicit public comment. A public meeting will be held on Wednesday, August 17<sup>th</sup> at 10:30 am at the IHCDA offices:

30 South Meridian Street, Suite 1000  
Indianapolis, IN 46204

Anyone wishing to comment but unable to attend in person will be able to participate via conference call. The conference call can be reached by calling 1-800-992-0185 and entering the code 6598172 # on the date and time of the public meeting.

As part of an evaluation of the impact of a centralized purchasing system, the IHCDA would like to ask sub-grantees to complete a short survey on their air-conditioning and furnace purchases over the past year. The survey contains nine questions and can be completed in 10-15 minutes. The more information we can collect with this survey the more accurately the new purchasing system will reflect the needs of you, our partners. Please complete the survey by Monday, August 8<sup>th</sup>. The survey can be found by clicking the following link:

<https://www.surveymonkey.com/s/IHCDA-CPS>

Please note that recipients of Section 42, Rental Housing Tax Credits would be exempt from the Centralized Purchasing Program.

